



COMPLAINT TO INFORMATION COMMISSIONER

FOI Access or Correction Complaint by applicant

Use this form if you have been refused access or refused correction. There is a separate form for people objecting to disclosure of information.

Your name and contact details:	
Title (please circle): Ms / Mrs / Miss / Mr / Dr / _____	Postal Address: _____
First Name: _____	_____
Family Name: _____	_____
Phone: (B/H) _____ (A/H) _____	_____
Email: _____	Fax: _____

Type of application you made	
<input type="checkbox"/> FOI access <input type="checkbox"/> FOI correction	
Type of decision you are complaining about	
<input type="checkbox"/> Internal review <input type="checkbox"/> No review decision received within time	
Details of decision you are complaining about	
Organisation that made decision: _____	
Date you made application for review: _____	Please attach a copy of your application for review, if possible
Person who made review decision: _____	Please attach a copy of the decision, if possible
Date of review decision: _____	
Date you received notice of the review decision: _____	Your complaint may be rejected if it is over 90 days since you were notified of the review decision.

Reasons for complaint:
Why are you unhappy with the organisation's decision? In what way do you think the organisation's decision was wrong?

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